Date 08/07/2024

A Chara,

Thank you for contacting us in relation to the advertised position of Principal in Charleville CBS. The commencement date for this position is Monday 23rd of September.

The post of Principal will be filled in accordance with the following:

1. The Edmund Rice Schools Trust Charter
2. Articles 20 and 21 of the Articles of Management for Catholic Secondary Schools
3. Department of Education & Skills Circular 04/98
4. Department of Education & Skills Circular 62/2021
5. Role Profile for the position of the Principal

Further information about the school is available on the school’s website, <https://charlevillecbs.com>

I now attach the Application Form and the links below to the five associated documents which should be read to assist you in completing the form and gain an understanding of the application process.

1. The Edmund Rice Schools Trust Charter, available [here](https://www.erst.ie/wp-content/uploads/ERST-Charter-2020.pdf)
2. Circular 04/98, available [here](https://www.erst.ie/wp-content/uploads/Circular-04-98-Revised-in-school-management-structures-in-secondary-schools.pdf)
3. Circular 62/2021, available [here](https://www.erst.ie/wp-content/uploads/Circular-62-2021.pdf)
4. Articles 20 and 21 of the Articles of Management, available [here](https://www.erst.ie/wp-content/uploads/Extract-from-the-Articles-of-Management-Sections-20-and-21.pdf)
5. Role Profile of Principal, available [here](https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.erst.ie%2Fwp-content%2Fuploads%2FRole-Profile-for-the-Position-of-Principal-2022.docx&wdOrigin=BROWSELINK)

Completed Application Forms should be returned by email in PDF form to [erstcompetitions@outlook.ie](mailto:erstcompetitions@outlook.ie)

Applications received after 12 noon on 1st August 2024 will not be considered for processing.